

Busselton-Margaret River Regional Airport Development Project

Consultative Group

Meeting 1 Minutes

Thursday 11 August, 2016

5.30pm Community Resource Centre, Ground Floor Room 1
21 Cammilleri Street, Busselton

Attendees

	Name	Position	Representative	Present
1.	Gordon Bleechmore	Chair – Airport Advisory Committee	City of Busselton Council	<input checked="" type="checkbox"/>
2.	Naomi Searle	Director Commercial & Community Services	City of Busselton	<input checked="" type="checkbox"/>
3.	Jenny May	Commercial Services Manager	City of Busselton	<input checked="" type="checkbox"/>
4.	Heather McKernan	Airport Manager	Margaret River Busselton Tourism Association	<input checked="" type="checkbox"/>
5.	Lawrence Deale	Hangar Owner	Hangar Owners' Group 1	<input checked="" type="checkbox"/>
6.	Peter Mitchell	Hangar Owner	Hangar Owners' Group 2/ Busselton Aero Club	<input checked="" type="checkbox"/>
7.	Michael Tonks	Hangar Owner	Busselton Flyers Pty Ltd	<input checked="" type="checkbox"/>
8.	Peter Saint	Manager Air Operations	Department of Fire & Emergency Services (DFES)	<input checked="" type="checkbox"/>
9.	Michael Bleus	Chief Pilot	Royal Flying Doctor Service	Apology
10.	Peter Scott	Aviation Services Manager	Surf Life Saving	Apology
11.	Libby Mettam MP	Member for Vasse	Local Member	<input checked="" type="checkbox"/>
12.	Ray McMillan	Chief Executive Officer	South West Combined Chambers of Commerce	Proxy
13.	Michael Brown (Proxy)	President	South West Combined Chambers of Commerce	<input checked="" type="checkbox"/>
14.	Justin Francesconi	Superintendent Community Relations	Rio Tinto	<input checked="" type="checkbox"/>
15.	Kieran Chapman	Adjacent Landowner		<input checked="" type="checkbox"/>
16.	Ross Manning	Adjacent Landowner		<input checked="" type="checkbox"/>
17.	Carl Buckley	Senior Development Manager	Satterley Property Group	<input checked="" type="checkbox"/>
18.	Graeme Cotterill	Resident	Reinscourt	<input checked="" type="checkbox"/>
19.	Greg Chapman	Resident	Kalgup	<input checked="" type="checkbox"/>
20.	Stephanie Camarri	Resident	Yoongarillup	Apology
21.	Dennis Kelly	Resident	Yalyalup	<input checked="" type="checkbox"/>

No.	ITEM DESCRIPTION
	Meeting commenced 5.35pm
1.0	Welcome and Apologies (Cr. Gordon Bleechmore)
	Cr. Gordon Bleechmore welcomes attendees to inaugural Consultative Group meeting.
2.0	Introduction (Round table)
	Introductions by all.
3.0	Nomination of Proxy Members
	Some representatives have nominated a proxy, others are still to do so. A reminder email will be sent to members yet to nominate a proxy so that a full list can be presented at next meeting.
3.0	Business of the Meeting
3.1	Group Terms of Reference (ToR)
	Members have been provided ToR prior of Meeting 1. Opportunity for comment on ToR will be closed 23/09/16.
3.2	BMRRRA Development Project Overview
	Powerpoint presentation given by Naomi Searle & Jenny May:
	- Development Project Overview; Stages & Funding partners
	- Project Definition Plan overview
	- Stage 2, Stage 2AEO & 2A plan
	- Regional benefits
3.3	Project Update:
	- Airside Infrastructure development program
	- Landside Infrastructure development program
	- Operations
	- Environmental planning and approvals
	- Engagement and communications

3.4

Questions/ Discussion	Response
<p>Graeme Cotterill - In June 2016 the City of Busselton corresponded with Reinscourt residents via email regarding timeframes for further flight path analysis which would be undertaken by Air Services Australia (ASA) would be 2017. Based on the project timeframes for completion of the development project is this correct?</p>	<p>ASA are currently undergoing a major restructure including a large reduction in staff and have indicated to the City that they would only undertake flight path development as per regulatory requirements until 2017. Should the City have a requirement for flight path development prior to 2017 ASA encouraged the City to engage a private flight path contractor.</p> <p>At present there is no requirement to change flight paths until the completion of the runway works.</p> <p>ASA anticipate their advice will coincide with the upgraded airport commencing operations.</p>
<p>Dennis Kelly - How will the City regulate construction noise?</p>	<p>The City will regulate construction noise as per City and State Wide policies, which will require contractors to provide construction management plans which would include a noise management plan.</p>
<p>John Brisco - When does the City anticipate construction will be complete?</p>	<p>The City is aiming for completion by the end of 2017. This is subject to all approvals and delays that may be outside of the City's control.</p>
<p>Peter Mitchell - Will the runway be closed?</p>	<p>The City of Busselton is currently in the process of evaluating tender submissions for airside works. An important element of the tender evaluation process is the consideration of runway works staging that would enable aircraft movements to be maintained during the runway upgrade program. This means that the City will have a number of options to consider relating to the runway upgrades, and will be able to provide more information following the award of the Airside D & C Contract.</p>
<p>Graeme Cotterill - Will the completed airport be profitable?</p>	<p>The Business Case, upon which the State Government awarded funding to undertake</p>

	<p>Stage 2 upgrade included an economic and financial analysis including a projection of revenue related to interstate operations. This was based on existing operations and aircraft and passenger demand forecasts which indicated the airport would be profitable.</p> <p>Budget projections relating to profit/loss of the completed development project will be reviewed by the Business Development Manager in due course. This will include stages 2, 2A and Stage AEO.</p> <p>It is anticipated that the net operating profit would be used for ongoing operating/maintenance.</p> <p>Risks related to profitability have been identified in the Business Case and mitigation measures undertaken. One example is the Airline Engagement Strategy which has been developed by the City and TWA.</p> <p>The Busselton-Margaret River Airport is owned by the City of Busselton, therefore any profit/loss comes back to the City.</p>
<p>Peter Saint - Will the helipads/helitacts area be impacted?</p>	<p>This area should not be impacted. Obviously the time of year for works is important, during winter there is less chance of fire, and in the summer more.</p> <p>Peter Saint – in an emergency DFES could always operate from another base.</p>
<p>Ross Manning - Will the location of the helipads change?</p>	<p>The helipads will remain in the same location.</p>
<p>Greg Chapman - When will approval of the draft Noise Management Plan 2016 be issued by the Office of Environmental Protection Authority (EPA)?</p>	<p>Indicative timeframes provided by EPA indicate 28 days. However there is the allowance for this timeframe to pause for an investigation into specific matters, then resume. After 28 days the referral is submitted to the board, and finally the Minister for Environment. There are no indicative timeframes for Ministerial approval.</p> <p>The City is working on approval by the end</p>

	of 2016, and can undertake minor works and hold contractors until approval is granted.
Kieran Chapman - What happens if a domestic airline does not take up the proposed interstate routes?	The Airline industry operate on a 'build it and they will come' scenario and don't generally commit until 6 months before developing a route. The City is working with TWA to secure an airline. The City is also working with SWDC in relation to a Freight Strategy and development of the AEO precinct. Diversification of operations will aid in mitigating risk.
Lawrence Deale - Will we be provided information related to project budgets?	Many aspects of the budget are Commercial in Confidence, however we can notify when tenders are awarded
Michael Brown - What kind of opportunity will there be for local industry?	The City has a Regional Price Preference policy that will be incorporated into each tender. The Landside work packages being split into separate terminal construction and civil construction packages will encourage local content. It is anticipated that there will be significant local content with the Airside design and construction work package.

3.5 Member updates – updates that are relevant to Airport Project (max. 5 mins each)

DFES

The Aerial Fire Fighting Contracts is awarded on a 3 year + 1 year +1 year basis.

This has been renegotiated and DFES will operate the same helicopters for the next 2 years. After this the type of aircraft may change.

Rio Tinto

Rio Tinto operate FIFO charters 3 days a week from the airport.

Hon. Libby Mettam MP

Pleasing to see the pre-election commitment from the Federal Government to enable the City to undertake Stage 2A and 2AEO which will enable international capability. This is an important component to mitigating risk, and businesses like Peter Walsh are able to freight 110 tonne per week into South East Asia.

The BMRA development together with foreshore investment will create international investment and tourism opportunities for the region.

- 3.6 Items for discussion at next meeting
 - Noise Management – Airport Operations
 - Award of Airside D & C Tender

4.0 Further Meetings

Next meeting 13 October 2016 at 5.30pm

5.0 Close

Meeting Closed at 6.45pm

Gordon Bleechmore
Chair – Airport Advisory Committee

Agenda Item	Action	Responsible Officer
3.0	Email to confirm all Proxy members by week ending 26/08/16	MM
3.1	Email ToR for comments by week ending 26/08/16	MM